

# THE FLORIDA BAR LAWYER REFERRAL SERVICE

Do you think you have a legal problem... and don't know an attorney? The Florida Bar Lawyer Referral Service can refer you to a local lawyer. The Florida Bar Lawyer Referral Service is a public service of the Florida Bar.

## HOW THE FLORIDA BAR LAWYER REFERRAL SERVICE WORKS FOR YOU

If you need a lawyer, call the Florida Bar Lawyer Referral Service at **1-800-342-8011**. This is a free telephone call anywhere in Florida. The Florida Bar Lawyer Referral Service is open Monday through Friday 8:00 a.m. until 5:30 p.m.

Your call will be answered by a lawyer referral staff member who will take your name, address and telephone number. You will be asked to state your problem briefly. Any information you give will be held in the strictest confidence.

Lawyer Referral Service staff will give you the name, address and telephone number of an attorney in your geographic area who handles the type of case you describe.

After the first meeting between you and the lawyer, it is up to you to decide whether to allow the lawyer to take action on your legal problem.

## THE COST

The lawyer will charge you \$25.00 for the first half-hour meeting. You will have up to one-half hour to discuss your problem with the lawyer. You and the lawyer are under no obligation to go beyond the first meeting. The fee for any additional service should be arranged between you and the attorney during your first meeting.

The Florida Bar Lawyer Referral Service also operates a Low Fee Panel. You may ask for a lawyer who is on this panel. If you are financially eligible for this service, you will not be charged for the first half-hour meeting. The lawyer will then charge you a reduced fee for ongoing representation. Fee generating cases such as personal injury or malpractice cases are not included in this reduced fee program and are handled at the attorney's regular rate. Participating attorneys are encouraged to use a payment plan or another method of assisting the client in paying legal fees.

This information is provided by:

### LEGAL SERVICES OF GREATER MIAMI, INC.

#### MAIN OFFICE

3000 Biscayne Boulevard,  
Suite 500  
Miami, FL 33137  
Telephone: 305-576-0080,  
TDD 305-573-1578

#### SOUTH DADE LAW CENTER

10720 Caribbean Blvd., #400  
Miami, FL 33189  
Telephone: 305-232-9680,  
TDD 305-573-1578

#### LEGAL SERVICES OF THE FLORIDA KEYS

600 White Street  
Key West, FL 33040  
Telephone: 305-292-3566  
TDD 305-292-9772

# IMMIGRATION LEGAL SERVICES PROVIDERS

Legal Services of Greater Miami, Inc. does not handle most immigration cases. If you need an attorney to help you with this type of problem you can call the following organizations for help:

## **FREE REPRESENTATION**

### **FLORIDA IMMIGRANT ADVOCACY CENTER**

3000 Biscayne Boulevard, Suite 400  
Miami, FL 33137  
Telephone: (305) 573-1106  
Free legal representation

### **FLORIDA IMMIGRANT ADVOCACY CENTER LUCHA PROGRAM**

3000 Biscayne Boulevard, Suite 400  
Miami, FL 33137  
Telephone: (305) 573-1106  
Free legal representation of domestic violence  
victims in immigration cases

### **AMERICAN FRIENDS SERVICE COMMITTEE**

1205 Sunset Drive  
South Miami, FL 33143  
Telephone: (305) 665-0022  
Free legal representation of El Salvadorans  
and Guatemalans  
Free legal representation of Haitians in limited  
matters

## **LOW FEE REPRESENTATION**

### **CATHOLIC CHARITIES LEGAL SERVICES, INC.**

7101 Biscayne Blvd.  
Miami, FL 33138  
Telephone: (305) 758-3301  
Low fee legal representation

### **CHURCH WORLD SERVICE**

6501 North Miami Avenue  
Miami, FL 33150  
Telephone: (305) 754-9910  
Low fee legal representation

### **WORLD RELIEF**

2150 SW 8<sup>TH</sup> Street  
Miami, FL 33135  
Telephone: (305) 541-8320  
Accredited representatives provide low fee  
representation before INS and Immigration  
Court. No cases involving a criminal issue.

## **DOCUMENT PREPARATION ASSISTANCE**

### **C.O.F.F.O. IMMIGRATION**

21 South Krome Avenue  
Homestead, FL 33030  
Telephone: (305) 247-4779  
Free assistance completing immigration forms

### **HAITIAN REFUGEE CENTER**

119 NE 54<sup>TH</sup> Street  
Miami, FL 33137  
Telephone: (305) 757-8538  
Free assistance completing immigration forms

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# **DIVORCE AND OTHER FAMILY LAW PROBLEMS**

Legal Services of Greater Miami, Inc. does not handle most divorces or other family law problems. If you need an attorney to help you with this type of problem you can call the following organizations for help.

## **DADE COUNTY LEGAL AID SOCIETY**

123 N.W. First Avenue  
Miami, FL 33128  
Telephone: (305)579-5733  
Free staff attorneys

## **CUBAN AMERICAN BAR ASSOCIATION DIVORCE CLINIC**

3000 Biscayne Blvd., Suite 400  
Miami, FL 33137  
Telephone: 305-573-1106, extension 1300, speak to Ursula Herrera  
Uncontested divorces/no children only  
Free private attorneys

## **FLORIDA BAR LAWYER REFERRAL SERVICE**

1-800-342-8011  
Low cost private attorneys  
Ask for handout on the Florida Bar Lawyer Referral Service for more information

## **SELF-HELP PROJECT**

Main Courthouse-Room 14-2  
73 West Flagler Street  
Miami, FL 33010  
Telephone: 305-349-7800  
Advice and information

This information is provided by:

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TDD 305-573-1578

## **CHILD SUPPORT DEFENSE**

If you need to defend against a child support collection case, or you have had a change in circumstances and you need to have the Court change your child support order, contact:

**Florida Bar Lawyer Referral Service**  
1-800-342-8100  
Ask the Receptionist for Flyer #1 for  
more information

**Low Fee Attorney**

**Self-Help Project**  
73 West Flagler Street, Room 14-2  
(305) 349-7800

**Advice**

This information is provided by:

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## **CHILD SUPPORT COLLECTION**

The Child Support Enforcement Unit of the State Attorney's Office will help you get child support. Call the Child Support Enforcement Unit at 305-530-2600. The office is located at 370 S.E. First Street, Miami.

### **GET A CHILD SUPPORT ORDER**

The first step to collecting child support is to get the family court to order the non-custodial parent to pay child support. There are three different ways to get a child support order:

1. Get a child support order on your own, typically as part of a divorce case.
2. Go directly to the Child Support Enforcement Unit for help in getting a child support order.
3. If you apply for cash assistance, Medicaid or food stamps, and you do not have a child support order, your case will automatically be referred to the Child Support Enforcement Unit so that the attorneys can get a child support court order for you.

### **PAYMENT OF CHILD SUPPORT**

Once you have a child support order, the other parent must pay the child support directly to the State Disbursement Unit. The State Disbursement Unit will then send payment to you.

### **FAILURE TO PAY CHILD SUPPORT**

If the other parent is not paying child support as ordered by the Court, you may contact the Child Support Enforcement Unit for help getting child support fully paid on time.

### **FAILURE OF THE STATE TO SEND YOU CHILD SUPPORT**

Sometimes the other parent pays child support, but the State Disbursement Unit does not send it to you or it sends it to you late. Go to the Clerk's office of the Child Support Enforcement Unit located at 370 S.E. First Street, Second Floor, Miami and get a copy of the print out showing exactly when and how much child support the other parent paid, how much was sent to you, and how much was kept by the State. Sometimes this will help you better understand the exact problem you are having receiving child support. You can then contact the Child Support Enforcement Unit for help getting the child support sent to you on time.

# SMALL CLAIMS COURT CLINIC

## RECEIVE FREE LEGAL ADVICE FROM A PRIVATE ATTORNEY ABOUT A SMALL CLAIMS COURT MATTER!

- ☐ Typical Small Claims Court problems include:
  - ✓ unpaid wages;
  - ✓ damages resulting from an auto accident;
  - ✓ landlord-tenant disputes involving money.
- ☐ Small Claims Court can help people resolve disputes involving \$5,000 or less, relatively quickly and without the assistance of an attorney.

### How It Works:

- ☐ You must sign in with the 5<sup>th</sup> floor receptionist on the day of each Clinic. The Clinic is limited to the first 20 people who sign-in. The sign-in list will be available from 8:30 a.m. until it is filled.
- ☐ Once you have signed in, you are welcome to leave our building, but you must return to the 5<sup>th</sup> floor by 4:30 p.m.
- ☐ The Clinic will begin promptly at 4:30 p.m. and all clients will be finished by 8:00 p.m.

### Where & When - 2002

- ☐ Legal Services of Greater Miami, Inc.;  
3000 Biscayne Boulevard, 5<sup>th</sup> Floor  
Miami, Florida, 33137
- ☐ January 15
- ☐ February 5, 19
- ☐ March 5, 19
- ☐ April 2, 16
- ☐ May 7, 21
- ☐ June 4, 18
- ☐ July 2, 16
- ☐ August 6, 20
- ☐ September 3, 17
- ☐ October 1, 15
- ☐ November 19
- ☐ December 3, 17

### Extra! Extra!

- ☐ The Small Claims Court Clinic is a free service for low-income residents of Miami-Dade County only. You will need to disclose your income and address.
- ☐ If you are not a U.S. citizen, please bring proof of your immigration status.

**Reminder:** If you only need to pick up forms to file your Small Claims lawsuit, you should go the Clerk's Office at any County Courthouse and ask for the Small Claims packet. The Clerk will help you fill out your forms if you require assistance and answer any questions you have regarding the completion of the forms.

## **PUT SOMETHING BACK**

### **INTAKE LOCATIONS**

<b><u>DAY</u></b>	<b><u>LOCATION</u></b>	<b><u>TIME</u></b>
<b>MONDAY</b>	South Dade Justice Center (Behind the Courthouse) 10710 SW 211 Street, Room 2-3 Cutler Ridge, Florida	8:00 a.m.
<b>TUESDAY</b>	Joseph Caleb Center 5400 NW 22 Avenue Miami, Florida *Sign in first at information booth *Then proceed to Room 306	8:00 a.m.
<b>WEDNESDAY</b>	North Dade Justice Center 15555 Biscayne Boulevard, Room 2-6A Miami, Florida	8:00 a.m.
<b>THURSDAY</b>	Blanche Morton Neighborhood Center 300 E. 1 <sup>st</sup> Avenue, Room 109 Hialeah, Florida	8:00 a.m.
<b>1<sup>ST</sup> FRIDAY each month</b>	Team Metro - North Central 18583 NW 27 Avenue Miami, Florida Miami Gardens Drive Shopping Plaza	8:00 a.m.
<b>3<sup>rd</sup> FRIDAY each month</b>	Team Metro - West Dade 1405 SW 107 Avenue Miami, Florida University Shopping Center North	8:00 a.m.

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**PUT SOMETHING BACK PROJECT**  
**A Joint Pro Bono Project of the Eleventh Judicial Circuit and**  
**the Dade County Bar Association**

The Put Something Back Project (PSB) provides free private attorneys to low income people with civil legal problems.

**HOW TO GET A PUT SOMETHING BACK ATTORNEY**

Go to a PSB intake location listed on the back of this page. Bring proof of your income, identification and any papers concerning your legal problem. If you do not speak English, and the Project does not have a translator, you must bring your own translator. A limited number of people will be seen on a first come, first served basis at each location.

An experienced staff person will interview you to determine if you are financially eligible for a PSB lawyer, and whether you have the type of legal problem that the Project handles.

If you qualify and are assigned to an attorney, you will be sent a letter telling you the lawyer's name and telephone number. You must call the lawyer for an appointment. If you qualify, but do not receive a letter within four weeks, call 305-579-5733 for help.

If you have a physical disability and need special accommodations to participate in the PSB Project, call the ADA Coordinator at 1-800-955-8771 (TDD) or 1-800-955-8770(V) via Florida Relay Services.

The Put Something Back Project will do its best to help you, but the Project cannot guarantee that it can get you an attorney.